

AUMC Evening Hosts: 5:45 pm to 8:30 pm

- Please arrive at church a few minutes before 5:45 pm for dinner with our guests.
- Please bring your cell phone.
- Family members are welcome to come for dinner and spend the evening with our guests, let AUMC FPLH coordinators know 2 to 3 days in advance the number of people coming.
- Upon your arrival, check the Family profile information sheet and pick up name tags in the AUMC FPHL binder located on top of the refrigerator in the kitchen. The first aid kit will be on top of refrigerator, as well.
- **REVIEW THE SAFETY AND SECURITY in the GUIDELINES** located in the binder.
- You will be eating with the families, please make them feel at home.
- Evening hosts and the families will break down dinner tables and chairs, as advised. The chairs and tables are in the storage area across from the parlor.
- If there is a shortage of food, milk, or anything else that is needed, please notify one of the AUMC FPLH coordinators.
- After dinner, everyone is responsible to help with clean up. Please make sure everything is put away in its place. Leftovers can be put in containers and taken to the day house for lunch.
- The FPLH supply cabinet is located in the host bedroom. Linens, hygiene, and extra blow up mattresses are available).
- You and the families will spend the evening in the open area of the 2nd floor education wing.
- We provide safe sanctuary: Children must always be supervised by two adults. You may, with parental permission, take the children outside or to the Life Center gym to play or exercise. Check the binder for access to the Life Center.
- Encourage quiet games or family movies, everyone is responsible for their own children.
- Overnight hosts will be there at 8:30 pm, if not, contact the AUMC FPLH Coordinator.
- Please watch and listen for the overnight hosts arrival, when it is close to 8:30 pm. Sometimes the overnight hosts don't know where you are. Please introduce the guests. Families can stay up later and sleep in on the weekends as long as they are not disruptive and the overnight hosts are able to stay with them.
- Please complete the "Review of the Evening" form located in the FPLH binder.
- Please notify the AUMC FPLH Coordinator of any problems or concerns.
- FOR EMERGENCIES: (unless you need to call 911) call a AUMC FPLH Coordinator. Their phone numbers are on the inside of the front cover of the AUMC FPLH binder.
- Please be mindful that these families are very aware of the routine, they do it every week. Ask them for their input and suggestions.

AUMC FPLH Coordinators: Carla Hopkins 713-305-3878, Karen McConnell 713-824-1132