

AUMC Overnight Hosts: 8:30 pm to 6:00 am

- Arrive at the church a few minutes before 8:30.
- Bring a cell phone and your own pillow.
- Check the AUMC FPLH binder located in kitchen on top of the refrigerator for guest information.
- Get an update from the evening hosts.
- **Review the safety and security guidelines.**
- Guests have alarm clocks and are responsible for getting up on their own and leaving by 6:00 am. Wake up times are flexible on weekends.
- All entrance doors will lock automatically at 9:00 pm.
- Everyone should be in their rooms by 9:00 pm with the doors closed for privacy.
- Guests will make their own breakfast. You may want to make coffee and assist with breakfast.
- Before you leave in the morning:
 - Please remove the sheets in the Host room only and put them in the plastic basket inside the door; clean sheets are provided for all overnight hosts.
 - Make sure kitchen and bathrooms are clean.
 - Turn off all lights before leaving the building.
 - If something happened during the night that is noteworthy, please record it in the AUMC FPLH binder located on top of the refrigerator.
- Be mindful that these families are very aware of the routine, they do it every week. Ask them for their input and suggestions.
- Contact one of the AUMC FPLH Coordinators to let them know of any problems or concerns.
- FOR EMERGENCIES: (unless you need to call 911) call one of the AUMC FPLH Coordinators.

You are welcome to call one of the AUMC FPLH Coordinators with any questions or suggestions.

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